

Westley Parish Council minutes

9 May 2019

Present: Chris Anderson (CA, Chair); Colin Clayton (CC); Mike Spenser-Morris (MSM); Alan Green (AG); Jen Larner (JL, Clerk); Karen Soons (SCC); one member of public

Apologies: Jim Sweetman, Gary Smith, Ian Houlder

1/2019 Election of Chairman: Chris Anderson was elected chairman, proposed by CC, seconded by AG, and agreed by all. The Declaration of Acceptance of Office was duly signed and witnessed.

2/2019 Election of other officers: The following were proposed by CC, seconded by AG and agreed by all: Vice Chairman - Colin Clayton; Tree officer - Colin Clayton; Emergency officer - Alan Green; Responsible Finance Officer – Jen Larner; SALC contact – Jen Larner.

3/2019. Declarations of interest: None received.

4/2019. Minutes: The minutes of the meeting held on 7 March 2019 were approved and signed as a true record.

5/2019. Co-option: following the elections (uncontested) there is a vacancy. It was proposed by CA, seconded by MSM and agreed by all that Steve McLellan be co-opted.

6/2019. Dates of meetings: The following dates were agreed for meetings in the coming year: 11 July, 12 September, 7 November, 9 January 2020, 12 March, 14 May (Annual Meeting at 7pm; and Annual Parish meeting at 7.30).

7/2019. Finances: the RFO had circulated the accounts for the year ending March 2019, which shows an end of year balance of £2,627.64. The internal auditor will check all the end of year accounts shortly. No external audit is required this year as gross income/expenditure does not exceed £25,000. Income for this year – precept £2192. The following payments were authorised: clerk's April salary £75.88, SALC subs £134.98, HMRC £5.20.

8/2019. Annual Governance statement for year ended March 2019: this was considered, agreed and approved.

9/2019. Accounting statements for year ended March 2019: these were agreed and approved.

10/2019. Certificate of exemption for year ended March 2019: this was approved and agreed.

11/2019. Updates on Pigeon development: it was noted that Pigeon has submitted a plan but this has not been registered by West Suffolk as it doesn't meet some administrative elements.

12/2019. Planning applications: DC/19/0719/HH – Meadow Cottage, Fornham Lane, rear infill extension to house with extension to link garage to dwelling; pitched roof over garage to replace existing. No objections raised.

Date of next meeting - Thursday 11 July 2019 at 7.30pm.