

Westley Parish Council minutes	20 September 2018
Present: Chris Anderson (CA), Colin Clayton (CC); Alan Green (AG); Jim Sweetman (JS), Steve McClellan (SM), Mike Spenser-Morris (MSM), Gary Smith (GS), Karen Soons (SCC), Jen Larner (JL) – Clerk	
27/2018. Declarations of interest: none	
28/2018. Minutes: The minutes of the meeting held on 26 June 2018 were approved and signed as a true record.	
29/2018. Reports from County and Borough Councillors – Karen Soons had circulated her report. £650 had been received from her locality budget for the cost of the new signs in the village, for which she was thanked.	
30/2018. Finance – authorisation of payments: The balance in the bank is £3640. The following payments were authorised: SALC £21.60; Gsigns £1132.80; JL salary July £79.49 and August £79.49 (now changed from quarterly payments). It was agreed that the ICO payment should be set up as a direct debit, which will reduce it from £40 to £35. It was also agreed to start another 5 year long term undertaking of insurance policy, which will be cheaper, and will cost £167.16 for this year. Money in - £650 from Cllr Karen Soons' locality budget.	
31/2018. Encouraging diversity on the parish council. It was agreed to draw up an information sheet to distribute round the village to encourage people to join the club, and consider becoming a councillor, and update email addresses. JS and CA will do this.	
32/2018. Planning applications. DC/18/1708/HH – Garden Cottage, Garden Lane. Single storey rear extension. No objections. DC/18/1798/VAR – Pembroke House, Hill Road. Variation of condition to change wording restricting duration of stay of occupants to holiday let. No objections.	
33/2018. Correspondence. Letter from Unison, Suffolk Police branch regarding Suffolk Constabulary proposals to reduce the PCSO workforce; poster from Royal Mail regarding scam post; information about possible changes to footpath cutting (currently undertaken May/June and August/September); briefing note from EG group regarding application for teardrop site.	
34/2018. Matters of urgency. GS suggested it would be worth having a bulb planting, and signpost clearing session this autumn. He will draw up possible dates, and source bulbs. CC raised the question of getting a defibrillator for the village, and training. He will investigate and bring to the next meeting.	
Date of next meeting: 1 November 2018	

Jen Larner
Clerk